



FALL FESTIVAL 2019

VENDOR INFORMATION AND APPLICATION

West Mountain presents its fourth annual **Fall Festival** this October! We are looking for local crafters, artists, breweries, food trucks, food vendors and merchants to help make this annual family event unforgettable.

The Fall Festival will be full of fall favorites, like apple cider donuts, butternut squash, pumpkin and apple pie and more! We will have plenty of activities for children including a petting zoo, pony rides, scenic chairlift tours, pumpkin painting/carving and of course our Scenic Hayrides!

Festival Dates & Times:

Sat. October 12th (12-6pm), Sun. October 13th (12-6pm)

Sat. October 19th (12-6pm), Sun. October 20th (12-6pm)

Festival Activities:

- Scenic Chairlift Rides
- Scenic Hay wagon Rides
- Aerial Tree Top Adventure
- Mountain Biking
- Live Music
- Coloring Contest
- Petting Zoo and Pony Rides
- FREE bounce house
- Rock Wall
- Fall Food & Drink Specials in our brand-new dining facilities in the Main Lodge.
- Inflatable Obstacle Course
- Pumpkin Painting

VENDOR INFORMATION

- The booth size is a 10' x 10' square. (Non-food vending will be in the Main Lodge. If you have your own tent you, have the option to be outside.)
- Bring your own tent, tables, and chair. These are not provided.
- This is a rain-or-shine event.

Please help us promote the event. A Facebook event link will be shared with you as well, and we encourage you to share the event.

If you are interested in vending at our Fall Festival, please complete and return the following vending application to secure your spot. We will confirm your application and payment via email once it is received.

*Limited spaces are available and are on a first come first serve basis. All vendors will be selected by **September 20th, 2019.***

Make checks payable to: Apex Capital LLC

Mail to: 59 West Mountain Rd. Queensbury, NY 12804 **Attn:** Fall Festival Committee

Questions? Email katie@westmtn.net or call (518) 636-3699 x316



VENDING APPLICATIONS ARE DUE BY SEPTEMBER 20th, 2019!

FALL FESTIVAL 2019 VENDING APPLICATION

PLEASE SELECT HOW MANY DAYS YOU WILL BE VENDING:

Days Vending	Electrical Fee	10 x 10 Booth	Total Amount Due
2 days (10/12-10/13 <i>OR</i> 10/19-10/20)	\$30	\$150	
4 days (10/12-10/13 <i>AND</i> 10/19-10/20)	\$50	\$240	
Non-Profit 2 Days	\$25	\$100	
Non-Profit 4 Days	\$25	\$150	

Please circle the dates you will be vending: 10/12-10/13, 10/19-10/20

Applicant's Name: _____

Business Name: _____

Business Address: _____

Email address (REQUIRED): _____ Website: _____

Phone number: _____ Cell Phone: _____

Type of vending _____

Plans for vending table (what type of items will you be selling, displaying, promoting, please list.):

- Booth fees are not refundable in the case of inclement weather or if the vendor cancels within 4 weeks of the event.
- West Mountain reserves the rights to make changes to booth locations.
- West Mountain/Apex Capital LLC reserve the right to reject applications for any reason. In the case of a rejection, the booth fee is refundable.

IMPORTANT INFORMATION

SET UP AND TAKE DOWN

- Please check in at the Front Desk in the Main Lodge to get the site map and schedule of events.
- Set up is 9:30-11:30am on Saturdays and Sundays; We will be opening the parking lot at 12pm sharp Saturdays and Sundays. Please have your table ready by 11:30am on Saturdays and Sundays.
- You will be able to drive into roundabout by the Main Lodge to unload. After unloading all vendors are required to park in the main parking lot within walking distance.
- Take down is from 6pm-7pm. Please do not begin packing up until 6pm.

PERMITS

- If selling food or beverage, you will need the proper permits. We will require a copy of your permits with the application. If you are unsure about the proper permit to obtain, please contact us.
- If selling items, you will need to register to collect sales tax and display your Certificate of Authority in your booth.

Rules, Regulations & Definitions

NON-PROFIT BOOTH: A non-profit booth is defined as any organization that has a 501(c)(3) tax-exempt letter. A copy of your tax-exempt status must be attached to your application.

CRAFT BOOTH: An arts and crafts booth is defined as only handmade crafts made by the booth holder and submitted to and approved by the committee.

All booths must be manned at all times.

West Mountain/Apex Capital is not responsible for loss due to damage

Applicant's Name: _____

Applicant's Signature: _____ Date: _____

Payment Type: CHECK (check #) _____ CREDIT CARD (Circle): Visa American Express Master Card Discover

FOR OFFICE USE ONLY - Payment Received By: _____ Date Received _____

